PRIVACY IMPACT ASSESSMENT (PIA)

For the

USMEPCOM Integrated Resource System

United States Military Entrance Processing Command

SECTION 1: IS A PIA REQUIRED?

a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).

☒ (1) Yes, from members of the general public.

☐ (2) Yes, from Federal personnel* and/or Federal contractors.

☐ (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.

☐ (4) No

* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.

c. If "Yes," then a PIA is required. Proceed to Section 2.

SECTION 2: PIA SUMMARY INFORMATION

a. Why is this PIA being created or updated? Choose one:

- ☐ **New DoD Information System**
- ☐ **New Electronic Collection**
- ☒ **Existing DoD Information System**
- ☐ **Existing Electronic Collection**
- ☐ **Significantly Modified DoD Information System**

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

- ☒ **Yes, DITPR** Enter DITPR System Identification Number: 81 (DA00097)
- ☐ **Yes, SIPRNET** Enter SIPRNET Identification Number:
- ☐ **No**

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

- ☒ **Yes**
- ☐ **No**

If "Yes," enter UPI 007-21-01-20-01-1191-00-201-067

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

- ☒ **Yes**
- ☐ **No**

If "Yes," enter Privacy Act SORN Identifier A0601-270 USMEPCOM DoD

DoD Component-assigned designator, not the Federal Register number.
Consult the Component Privacy Office for additional information or
access DoD Privacy Act SORNs at: http://www.defenselink.mil/privacy/notices/

or

Date of submission for approval to Defense Privacy Office
Consult the Component Privacy Office for this date.

e. Does this DoD information system or electronic collection have an OMB Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

☒ **Yes**

Enter OMB Control Number 704-0006, DD Form 372

Enter Expiration Date August 31, 2012

☐ **No**

f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

a. E.O. 9397 (SSN) as amended
b. 10 U.S.C. 3013, Secretary of the Army
c. 10 U.S.C. 8013, Secretary of the Air Force
d. 10 U.S.C. 5013, Secretary of the Navy
e. DoD Directive 1145.02E, "United States Military Entrance Processing Command (USMEPCOM)," dated January 8, 2005
f. DoD Directive 1304.12E, "DoD Military Personnel Accession Testing Programs," dated September 20, 2005
g. DoD Directive 1304.26, "Qualification Standards for Enlistment, Appointment and Induction," dated September 20, 2011 (Change 2)
h. DoD Instruction 4000.19, "Interservice and Intragovernmental Support," dated August 9, 1995
i. DoD Instruction 6130.3, "Medical Standards for Appointment, Enlistment, or Induction in the Military Services" dated September 13, 2011 (Change 1)
j. Army Regulation 601-270/Air Force Regulation 33-7/Marine Corps Order P1100.75A, Military Entrance Processing Station (MEPS)
k. USMEPCOM Regulation 680-3, U.S. Military Processing Command Integrated Resources System (USMIRS)

g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

US MILITARY ENTRANCE PROCESSING COMMAND INTEGRATED RESOURCE SYSTEM (USMEPCOM MIRS): MIRS provides the automation and communications capability for USMEPCOM to meet its peacetime, mobilization, and wartime military manpower accession mission for the Armed Services. The mission of USMEPCOM is to ensure applicants entering into the Military Service meet the Service qualification standards. The automation USMEPCOM currently uses to collect applicant qualification information is the USMEPCOM Integrated Resources System (USMIRS).

USMEPCOM conducts its work through 65 MEPS across the United States and Puerto Rico. The main objectives of the 65 Military Entrance Processing Stations (MEPS) is to conduct aptitude tests, medical examinations, and administratively process, enlist, and ship applicants for the Armed Forces and Reserves; conduct aptitude tests, medical examinations and determine acceptability, administratively process, allocate, induct and ship Selective Service System registrants, when required; and provide aptitude and medical examination services for other Federal agencies, as requested MIRS interfaces with recruiting capabilities for the services, incorporating the concept of electronic data sharing using standard Department of Defense (DoD) data elements between USMEPCOM and all the Armed Services recruiting and accession commands.

In the event a military draft is required, MIRS directly supports mobilization through electronic links with the Selective Service system and its ability to provide processing and shipment to boot camp capability for those drafted into military service.

The type of PII collected is personal, financial, medical, employment, educational, and military.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

Appropriate safeguards are in place for the collection, use, and sharing of information. Individuals who object to providing required information may be unable to enter the Armed Forces. Security measures are adequate and risk is minimal. Information is protected by user passwords, firewalls, antivirus software, CAC access, and data-at-rest protection on portable laptops.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.

☒ **Within the DoD Component.**

Specify. Army Recruiting Information Support System (ARISS), Army Research Institute (ARI), United States Army Recruiting Command (USAREC), United States Army Accessions Command (USAAC), United States Army Cadet Command (USACC), United States Training and Doctrine Command (TRADOC), United States Army Deputy Chief of Staff for Personnel (G-1), Army Medical Surveillance Activity (AMSA) - USACHPPM, U.S. Army Medical Command (MEDCOM)

☒ **Other DoD Components.**

Specify. Marine Corps Recruiting Information Support System (MCRISS), Marine Corps Recruiting Command (USMCRC), Naval Education and Training, Professional Development and Technology Center (NETPDTC), Navy Drug Screening Lab, Navy Recruiting Accession Management System (NRAMS), Space and Naval Warfare - Information Technology Center (SPAWAR-ITC), US Navy Recruiting Command (NRC),Air Force Reserve Command, Air Force Recruiting Information Support Systems (AFRISS), Defense Finance and Accounting Service, Defense Integrated Military Human Resource Command (DIMHRS), Defense Manpower Data Center, Defense Security Service (DSS), Military Surface Deployment and Distribution Command (SDDC), Accession Policy (AP), Military Personnel Policy (MPP), Personnel and Readiness (P&R), Department of Defense Medical Examination Review Board (DoDMERB), Office of the Surgeon General

☒ **Other Federal Agencies.**

Specify. Dept of Homeland Security, United States Coast Guard Recruiting Command, Office of Personnel Management (OPM), Selective Service System (SSS), United States Citizenship and Immigration Service (USCIS), National Civilian Community Corps (NCCC)

☒ **State and Local Agencies.**

Specify. Army Reserve National Guard

☐ **Contractor** (Enter name and describe the language in the contract that safeguards PII.)

Specify.

☐ **Other** (e.g., commercial providers, colleges).

Specify.

i. Do individuals have the opportunity to object to the collection of their PII?

☒ **Yes** ☐ **No**

(1) If "Yes," describe method by which individuals can object to the collection of PII.

Personal data is voluntarily given by the applicant and collected via electronic or manual forms. Forms requesting privacy information contain an applicable privacy statement.

(2) If "No," state the reason why individuals cannot object.

j. **Do individuals have the opportunity to consent to the specific uses of their PII?**

☐ **Yes** ☒ **No**

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

All information is needed for applicant processing into one of the Armed Services.

k. **What information is provided to an individual when asked to provide PII data?** Indicate all that apply.

☒ **Privacy Act Statement** ☐ **Privacy Advisory**

☐ **Other** ☐ **None**

Describe each applicable format.

All forms requesting PII data have an applicable Privacy Act Statement.

PRIVACY ACT STATEMENT - HEALTH CARE RECORDS

THIS FORM IS NOT A CONSENT FORM TO RELEASE OR USE HEALTH CARE INFORMATION PERTAINING TO YOU.
AUTHORITY FOR COLLECTION OF INFORMATION INCLUDING SOCIAL SECURITY NUMBER (SSN)
Sections 133, 1071-87, 3012, 5031 and 8012, title 10, United States Code and Executive Order 9397.
PRINCIPAL PURPOSES FOR WHICH INFORMATION IS INTENDED TO BE USED
This form provides you the advice required by the Privacy Act of 1974. The personal information will facilitate and document your health care.
The Social Security Number (SSN) of member or sponsor is required to identify and retrieve health care records.
ROUTINE USES
The primary use of this information is to provide, plan and coordinate health care. As prior to enactment of the Privacy Act, other possible uses are to: Aid in preventive health and communicable disease control programs

and report medical conditions required by law to federal, state and local agencies; compile statistical data; conduct research; teach; determine suitability of persons for service or assignments; adjudicate claims and determine benefits; other lawful purposes, including law enforcement and litigation; conduct authorized investigations; evaluate care rendered; determine professional certification and hospital accreditation; provide physical qualifications of patients to agencies of federal, state, or local government upon request in the pursuit of their official duties.

WHETHER DISCLOSURE IS MANDATORY OR VOLUNTARY AND EFFECT ON INDIVIDUAL OF NOT PROVIDING INFORMATION

In the case of military personnel, the requested information is mandatory because of the need to document all active duty medical incidents in view of future rights and benefits. In the case of all other personnel/ beneficiaries, the requested information is voluntary. If the requested information is not furnished, comprehensive health care may not be possible, but CARE WILL NOT BE DENIED.

This all inclusive Privacy Act Statement will apply to all requests for personal information made by health care treatment personnel or for medical/dental treatment purposes and will become a permanent part of your health care record.

Your signature merely acknowledges that you have been advised of the foregoing. If requested, a copy of this form will be furnished to you.

NOTE:

Sections 1 and 2 above are to be posted to the Component's Web site. Posting of these Sections indicates that the PIA has been reviewed to ensure that appropriate safeguards are in place to protect privacy.

A Component may restrict the publication of Sections 1 and/or 2 if they contain information that would reveal sensitive information or raise security concerns.