PRIVACY IMPACT ASSESSMENT (PIA)

For the

AcqBusiness 3.0 Test and Production (AcqBiz 3.0 TEST/PROD)
US ARMY, PEO EIS, PM ACQBUSINESS

SECTION 1: IS A PIA REQUIRED?

a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).

☐ (1) Yes, from members of the general public.

☒ (2) Yes, from Federal personnel* and/or Federal contractors.

☐ (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.

☐ (4) No

* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.

c. If "Yes," then a PIA is required. Proceed to Section 2.

SECTION 2: PIA SUMMARY INFORMATION

a. Why is this PIA being created or updated? Choose one:

- ☐ **New DoD Information System**
- ☐ **New Electronic Collection**
- ☒ **Existing DoD Information System**
- ☐ **Existing Electronic Collection**
- ☐ **Significantly Modified DoD Information System**

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

- ☒ **Yes, DITPR** Enter DITPR System Identification Number: 1622 (DA 76662)
- ☐ **Yes, SIPRNET** Enter SIPRNET Identification Number:
- ☐ **No**

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

- ☒ **Yes**
- ☐ **No**

If "Yes," enter UPI 1125

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

- ☒ **Yes**
- ☐ **No**

If "Yes," enter Privacy Act SORN Identifier A0025-1 CIO G6 (AKO) (January 9, 2007, 72 FR 956)

DoD Component-assigned designator, not the Federal Register number.
Consult the Component Privacy Office for additional information or
access DoD Privacy Act SORNs at: http://www.defenselink.mil/privacy/notices/

or

Date of submission for approval to Defense Privacy Office
Consult the Component Privacy Office for this date.

e. Does this DoD information system or electronic collection have an OMB Control Number?
Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

☐ **Yes**

Enter OMB Control Number

Enter Expiration Date

☒ **No**

f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

10 U.S.C. 3013, Secretary of the Army; Department of Defense Directive 8500.1, Information Assurance (IA); DoD Instruction 8500.2, Information Assurance Implementation; AR 25-1, Army Knowledge Management and Information Technology; Army Regulation 25-2, Information Assurance; and E.O. 9397 (SSN), as amended. Defense Acquisition Workforce Improvement Act (of 1990)

g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

The PM AcqBiz 3.0 TEST/PROD provides a suite of acquisition program status reporting tools and commercial off the shelf (COTS) collaborative capabilities for the Army acquisition enterprise. DA PAM 70-3, Army Acquisition Procedures, codifies the use of these capabilities for the purpose of providing senior acquisition leadership tools that enable the management, oversight and reporting of Army acquisition programs.

Information is collected about the user for the purpose of maintaining the user registry and to validate access for a user who has authenticated via Army Knowledge Online (AKO) user/password, DoD PKI and/or approved External PKIs.

The type of PII collected is personal, employment, and work-related information.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

Risk is very low due to the fact there is no electronic data exchange of PII data between the AcqBiz 3.0 TEST/PROD and external systems. PM/PEO Assignment, PM/PEO Office Phone/E-mail data is transmitted to the OUSD AT&L Defense Acquisition Management Information Retrieval (DAMIR) and OUSD AT&L Acquisition Visibility/Service Oriented Architecture (AV/SOA) for ACAT I systems. Role-based access to this data provides a user access to his data while providing access to organization account managers/customer support for their management of users.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.

☒ **Within the DoD Component.**

Specify. The Assistant Secretary of the Army for Acquisition, Logistics, and Technology (ASA(ALT)) and all Army organizations / agencies with acquisition designated positions. The Army Command Structure; United States Army Training and Doctrine Command (TRADOC), Army Material Command (AMC), and United States Army Forces Command (FORSCOM); the Army Service Component Commands (ASCC); and Direct Reporting Units (DRU).

☒ **Other DoD Components.**

Specify. Office of the Under Secretary of Defense for Acquisition, Technology & Logistics (OSD(ATL)). AcqBiz 3.0 TEST/PROD provides OSD(ATL) with PEO, PM, and PM POC

☐ **Other Federal Agencies.**

Specify.

☐ **State and Local Agencies.**

Specify.

☒ **Contractor** (Enter name and describe the language in the contract that safeguards PII.)

Specify. Contracting companies and their employees that provide support for the AcqBiz 3.0 TEST/PROD system are required to sign a non-disclosure agreement (NDA) based on possible knowledge of Army, PEO EIS, and PM AcqBusiness plans and possible knowledge of Predecisional Information. Those with privileged access must sign a Privilege Acceptable Use Policy (AUP) and those without privilege access must sign a system user Acceptable Use Policy. Contractors understand their primary responsibility to safeguard the information contained in the NIPRNET from unauthorized or inadvertent modification, disclosure, destruction, denial of service and use. The PEOEIS/PM AcqBusiness contract stipulates that all PM AcqBusiness personnel (i.e., all staff with system or information access), shall have a completed background investigation or a check such as national agency check prior to having access to the system.

☐ **Other** (e.g., commercial providers, colleges).

Specify.

i. Do individuals have the opportunity to object to the collection of their PII?

☒ **Yes** ☐ **No**

(1) If "Yes," describe method by which individuals can object to the collection of PII.

As part of the AcqBiz 3.0 TEST/PROD user registration process, the user has the option to object to the collection of their PII by cancelling the registration process. Cancellation of the registration process will deny him/her access to the AcqBiz 3.0 TEST/PROD capabilities.

Information is maintained about the user to assist when performing customer service support, validating user record against the authenticated user. PEO/PM assignments are entered into the system as result of the General Officer Steering Committee (GOSC) determination of current & future assignments of civilian / military acquisition commander positions.

(2) If "No," state the reason why individuals cannot object.

j. Do individuals have the opportunity to consent to the specific uses of their PII?

☐ **Yes** ☒ **No**

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

Information requested is not different from what other Army/DoD systems request. Information is maintained about the user to assist when performing customer service support, validating user record against the authenticated user. PEO/PM assignments are entered into the system as result of the General Officer Steering Committee (GOSC) determining assignments of civilian / military acquisition commander positions.

k. What information is provided to an individual when asked to provide PII data? Indicate all that apply.

- ☒ **Privacy Act Statement**
- ☐ **Privacy Advisory**
- ☐ **Other**
- ☐ **None**

Describe each applicable format.

Privacy Act Statement -

"If you choose to provide us with personal information such as filling out an Access Request with work phone, organization, e-mail and/or postal addresses we only use the information to respond to your access request. We will only share the information you give us with another government agency if your inquiry relates to that agency approving / sponsoring your account request or as otherwise required by law. We never give information to any private organizations. AcqBiz 3.0 TEST/PROD never collects information for commercial marketing. While you must provide an work phone, organization, e-mail address or postal address for a response to an access request, we recommend that you NOT include any other personal information, especially Social Security numbers. The Social Security Administration offers additional guidance on sharing your Social Security number.

Except for authorized law enforcement investigations, no other attempts are made to identify individual users or their usage habits. Raw data logs are scheduled for regular destruction in accordance with National Archives and Records Administration guidelines.
For site security purposes and to ensure that this service remains available to all users, this government computer system employs software programs to monitor network traffic to identify unauthorized attempts to upload or change information, or otherwise cause damage.

Unauthorized attempts to upload information or change information on this service are strictly prohibited and may be punishable under the Computer Fraud and Abuse Act of 1986 and the National Information Infrastructure Protection Act."