



PRIVACY IMPACT ASSESSMENT (PIA)

For the

Army Training and Learning Assessment System (ATLAS-USASMA)

United States Army Sergeants Major Academy (TRADOC)

SECTION 1: IS A PIA REQUIRED?

a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).

- (1) Yes, from members of the general public.
- (2) Yes, from Federal personnel* and/or Federal contractors.
- (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.
- (4) No

* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.

c. If "Yes," then a PIA is required. Proceed to Section 2.

SECTION 2: PIA SUMMARY INFORMATION

a. Why is this PIA being created or updated? Choose one:

- New DoD Information System
- Existing DoD Information System
- Significantly Modified DoD Information System
- New Electronic Collection
- Existing Electronic Collection

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

- Yes, DITPR Enter DITPR System Identification Number
- Yes, SIPRNET Enter SIPRNET Identification Number
- No

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

- Yes
- No

If "Yes," enter UPI

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

- Yes
- No

If "Yes," enter Privacy Act SORN Identifier

DoD Component-assigned designator, not the Federal Register number.
Consult the Component Privacy Office for additional information or
access DoD Privacy Act SORNs at: <http://www.defenselink.mil/privacy/notices/>

or

Date of submission for approval to Defense Privacy Office

Consult the Component Privacy Office for this date.

e. Does this DoD information system or electronic collection have an OMB Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

Yes

Enter OMB Control Number

Enter Expiration Date

No

f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

10 U.S.C. 3013, Secretary of the Army; 10 U.S.C. 3583 Requirement of Exemplary Conduct; DoD Directive 5105.65, Defense Security Cooperation Agency; DoD Directive 6490.2E, Comprehensive Health Surveillance; DoD Instruction 6490.03, Deployment Health; Army Regulation 12-15, Joint Security Cooperation and Training; Army Regulation 40-5, Preventative Medicine; Army Regulation 40-66, Medical Record Administration and Health Care Documentation; Army Regulation 350-1, Army Training and Leader Development; Army Regulation 350-10, Management of Army Individual Training Requirements and Resources; Army Regulation 350-20, Management of the Defense Foreign Language Program; Army Regulation 600-8-104, Military Personnel Information Management/Records; Army Regulation 600-20, and Army Command Policy.

g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

ATLAS provides a secure, single point of access for the students, staff, and faculty of the United States Army Sergeants Major Academy. The information resources and services of the ATLAS portal are utilized to manage the students of the Sergeants Major Course, Non-Resident Sergeants Major Course, the Battle Staff Course, the Advanced Leader's Course distance learning Common Core Course, and the Fort Bliss Warrior Leaders Course. ATLAS allows the faculty to manage all aspects of the course such as in-processing (emergency contact information), grading, accountability (leave/temporary duty), resource material, and overall management of the student through the course. It also allows the Quality Assurance Office to publish surveys to the students and to collect and analyze the results of the surveys. See section 3.a.(1) for specific PII collection items.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

Due to the level of safeguarding, the risk to the individual's privacy is minimal. Access to documents containing PII is based on a need to know only basis and is based on permissions and roles. System administrators control access to restricted information using these managed permissions. Access to the ATLAS Portal is only possible if the individual has an account in ATLAS and is only accessed with a CAC Card.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.

Within the DoD Component.

Specify.

Other DoD Components.

Specify.

Other Federal Agencies.

Specify.

State and Local Agencies.

Specify.

Contractor (Enter name and describe the language in the contract that safeguards PII.)

Specify.

Other (e.g., commercial providers, colleges).

Specify.

i. Do individuals have the opportunity to object to the collection of their PII?

Yes

No

(1) If "Yes," describe method by which individuals can object to the collection of PII.

The individual implicitly consents to the capture and use of PII at the time of employment, commissioning, or enlistment in the Department of Defense, at which time, they are provided a privacy advisory. Individuals are provided with a Privacy Act Statement for applications to validate their course enrollment, for course evaluations, exams, and course completions. Individuals are required to provide their personal address, personal e-mail in our applications IAW the referenced SORN. A contact phone number is required, but the individual has the option of which phone number to provide.

(2) If "No," state the reason why individuals cannot object.

j. Do individuals have the opportunity to consent to the specific uses of their PII?

Yes

No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

The individual implicitly consents to the capture and use of PII at the time of employment, commissioning, or enlistment in the Department of Defense, at which time, they are provided a privacy advisory. Individuals are provided with a Privacy Act Statement for applications to validate their course enrollment, for course evaluations, exams, and course completions. Individuals are required to provide their personal address, personal e-mail in our applications IAW the referenced SORN. A contact phone number is required, but the individual has the option of which phone number to provide.

(2) If "No," state the reason why individuals cannot give or withhold their consent.



k. What information is provided to an individual when asked to provide PII data? Indicate all that apply.

Privacy Act Statement

Privacy Advisory

Other

None

Describe each applicable format.

Upon arriving at the ATLAS Portal, users are advised that all information entered into this system may be monitored for authorized government purposes. The Privacy Statement for the ATLAS Portal is also available when the students are presented with the ATLAS enrollment wizard.

YOU ARE ACCESSING A U.S. GOVERNMENT (USG) INFORMATION SYSTEM (IS) THAT IS PROVIDED FOR USG-AUTHORIZED USE ONLY.

BY USING THIS IS (WHICH INCLUDES ANY DEVICE ATTACHED TO THIS IS), YOU CONSENT TO THE FOLLOWING CONDITIONS:

THE USG ROUTINELY INTERCEPTS AND MONITORS COMMUNICATIONS ON THIS IS FOR PURPOSES INCLUDING, BUT NOT LIMITED TO, PENETRATION TESTING, COMSEC MONITORING, NETWORK OPERATIONS AND DEFENSE, PERSONNEL MISCONDUCT (PM), LAW ENFORCEMENT (LE), AND COUNTERINTELLIGENCE (CI) INVESTIGATIONS.

AT ANY TIME, THE USG MAY INSPECT AND SEIZE DATA STORED ON THIS IS.

COMMUNICATIONS USING, OR DATA STORED ON, THIS IS ARE NOT PRIVATE, ARE SUBJECT TO ROUTINE MONITORING, INTERCEPTION, AND SEARCH, AND MAY BE DISCLOSED OR USED FOR ANY USG AUTHORIZED PURPOSE.

THIS IS INCLUDES SECURITY MEASURES (E.G., AUTHENTICATION AND ACCESS CONTROLS) TO PROTECT USG INTERESTS--NOT FOR YOUR PERSONAL BENEFIT OR PRIVACY.

NOTWITHSTANDING THE ABOVE, USING THIS IS DOES NOT CONSTITUTE CONSENT TO PM, LE OR CI INVESTIGATIVE SEARCHING OR MONITORING OF THE CONTENT OF PRIVILEGED COMMUNICATIONS, OR WORK PRODUCT, RELATED TO PERSONAL REPRESENTATION OR SERVICES BY ATTORNEYS, PSYCHOTHERAPISTS, OR CLERGY, AND THEIR ASSISTANTS. SUCH COMMUNICATIONS AND WORK PRODUCT ARE PRIVATE AND CONFIDENTIAL. SEE USER AGREEMENT FOR DETAILS.

The following statement is on the entry page of the registration wizard where the data is collected from the student:

DATA REQUIRED BY THE PRIVACY ACT OF 1974 AUTHORITY. TITLE 10, USC 3012.

PRINCIPAL PURPOSE. INITIATE INDIVIDUAL ACADEMIC RECORDS AND ESTABLISH A COMPOSITE CLASS PROFILE.

ROUTINE USES. PROVIDE ADMINISTRATIVE INFORMATION TO ACADEMIC RECORDS, INSTRUCTORS, STAFF AND FACULTY, EDUCATION ADVISOR AND PROPONENTS FROM HIGHER HEADQUARTERS.

DISCLOSURE. VOLUNTARY; HOWEVER, FAILURE TO PROVIDE SOCIAL SECURITY NUMBER