DEPARTMENT OF THE ARMY
OFFICE OF THE SECRETARY OF THE ARMY
107 ARMY PENTAGON
WASHINGTON DC 20310-0107

Office, Chief Information Officer/G-6

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Zero-Use and Underutilized Wireless Device Reporting

1. References.

a. Operating Order 2013-163, Feb 13, subject: Requirement To Use Next-Generation Department of Defense Handheld Wireless Enterprise Blanket Purchase Agreement To Identify and Eliminate Devices Based on Usage.

b. Memorandum, CIO/G-6, 17 Dec 12, subject: Army Policy Requiring the Use of Next-Generation Department of Defense Handheld Wireless Enterprise Blanket Purchase Agreement To Identify and Eliminate Devices Based on Usage.

c. Memorandum, CIO/G-6, 16 Nov 12, subject: Army-wide Efficiencies for Computing Devices, 16 Nov 12.

2. The Army is paying monthly charges, equating to more than $1 million, for approximately 32,500 unused devices. Commanders should immediately initiate action to disconnect all zero-use devices not under a BPA suspension or a flat-rate service plan, in accordance with reference 1a.

3. Beginning in the third quarter of FY13, the number of unused devices and the associated cost will be reported to the CIO Executive Board. In support of this upcoming requirement, enclosed is your individual Command report. The first report covers the total number of devices unused for more than 60 days, the total expense, the type of device, the phone number, the location of the device and the device point of contact. The second report covers devices that are underutilized. These reports may be used to assist commanders in identifying devices eligible for deactivation.

4. Network Enterprise Technology Command (NETCOM) is the Army's acquisition agent for cellular and wireless requirements, and is responsible for providing information on wireless devices that have not been used in more than 60 days. Currently, NETCOM is migrating Army wireless contract information and monthly billing data to the Wireless Expense Management (WEM) Portal (https://www.dodwem.com). Once the WEM Portal is fully operational, Commands will be able to use it to generate reports on

their wireless device usage. Commanders should use this tool to evaluate further their total wireless device inventory in order to maximize device usage at the best cost.

5. My point of contact for this action is Ms. Katie Griffin: (703) 545-1540, DSN 865-1540 or katie.m.griffin6.civ@mail.mil.

Encl

MICHAEL E. KRIEGER
Deputy Chief Information Officer/G-6

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