DEPARTMENT OF THE ARMY
OFFICE OF THE SECRETARY OF THE ARMY
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WASHINGTON DC 20310-0107

Office, Chief Information Officer/G-6

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Cordless Telephone Policy

1. References:

a. Army Regulation 25-2, Information Assurance, 23 March 2009.

b. Army Wireless Security Standards Best Business Practice, Version 4.0, 26 June 2013.

2. The use of cordless telephones to communicate sensitive information is prohibited unless the device can be properly encrypted. Specific encryption requirements are found in references 1a and 1b, above.

3. A cordless telephone is defined as a telephone unit that generally will only operate within a limited distance from its base station, usually 300 to 400 feet. A cordless telephone offers a somewhat mobile experience but the base must still be plugged into a physical landline.

4. In order to ensure that all personnel (active duty, Reservists, National Guard, civilians and contractors) are aware of telephone security requirements, organizations are to include this policy in their local Information Assurance awareness training programs.

5. This policy memorandum will be superseded upon the next publication of Army Regulation 25-2.

6. The points of contact for this action are: Ms. Melissa Hicks, (703) 545-1604, DSN 865 or melissa.c.hicks.civ@mail.mil; or Mr. Zadil Ansari, (703) 545-4606, DSN 865, zadil.i.ansari.civ@mail.mil.

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