DEPARTMENT OF THE ARMY
OFFICE OF THE SECRETARY OF THE ARMY
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WASHINGTON DC 20310-0107

Office, Chief Information Officer / G-6

SAIS-GKP

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Consolidated Buy (CB) of Desktop and Notebook Computers

1. Reference CIO/G-6 memorandum, dated 13 Feb 2006, subject as above.

2. This memorandum replaces the above referenced memorandum in its entirety.

3. The Army has conducted four consolidated buys of desktops and notebook computers that resulted in cost avoidance to the Army in excess of $68 million. Army organizations taking advantage of the consolidated buy netted substantial savings regardless of the quantities procured; even a single user that only ordered one system benefited by receiving the same reduced price as larger volume purchasers. The Army Small Computer Program (ASCP), in conjunction with the Information Technology E-Commerce and Commercial Contracting Center (ITEC-4), will continue to conduct CBs in February/March and August/September each fiscal year.

4. All desktop and/or notebook computers must be purchased through the ASCP in accordance with AR 25-1, Army Knowledge Management and Information Technology. Organizations shall use the CB to satisfy their desktop and notebook requirements to the maximum extent possible. Activities with requirements for computer configurations not found within the CB may submit an exception IAW the procedures set forth at the ASCP website at https://ascp.army.mil. A request for a blanket exception for the CB for an entire organization must be approved by CIO/G-6. Organizations may request specific exceptions to the CB under the following criteria:

a. Mission critical requirements,

b. Non-CB configuration requirements, and

c. Mandatory OCONUS host-country agreements.

Organizations taking exception to the CB must still utilize ASCP contracts to satisfy their IT requirements. If an ASCP contract cannot meet the requirement, a waiver may be requested. Refer to the ASCP website, cited above, for complete information.

5. Organizations using non-IT programmed dollars to procure CB items must submit an Army Knowledge Management Goal 1 waiver if expenditures exceed $25K Operation & Maintenance, Army or $100K Research, Development, Test and Evaluation, as discussed in DA Pamphlet 25-1-1, Information Technology Support Services (Para 2-6d).

6. POC for this action at ASCP is Linda Cook, DSN: 987-6596, 732-427-6597, Linda.cook@us.army.mil

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