



**DEPARTMENT OF THE ARMY
OFFICE OF THE SECRETARY OF THE ARMY
107 ARMY PENTAGON
WASHINGTON DC 20310-0107**

Office, Chief Information Officer/G-6

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MEMORANDUM FOR SEE DISTRIBUTION

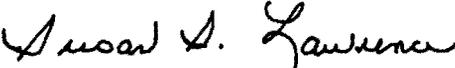
SUBJECT: Army-wide Efficiencies for Computing Devices

1. This memorandum establishes policy to optimize the use of computing devices throughout the Army in order to cut waste and promote efficient spending.
2. This policy applies to the following computing devices procured with Army-appropriated funds: desktop and laptop computers, personal electronic tablets, mobile phones and smart phones. IT devices not specifically listed are outside the scope of this effort.
3. Each Commander for Army Commands, Army Service Component Commands and Direct Reporting Units is responsible for assessing current computing device inventories and usage. In order to ensure that the Command is not paying for unused or underutilized equipment or services, Commanders also shall limit the number of computing devices issued to employees, consistent with the Telework Enhancement Act of 2010 and operational needs. In addition, each Command must ensure that procurement, life-cycle replacement and issuance practices minimize the number of computing devices to the least required to meet assigned missions.
4. No later than 15 March 2013, Commands will submit a report to the CIO/G-6 identifying the number of devices or services that have been discontinued or eliminated and what savings were recovered. Additionally, Commands will identify their best practices to ensure there are controls in place to achieve efficiencies and security of government computing devices.
5. CIO/G-6 will request the Army Audit Agency perform validation work at a limited number of sites and provide recommendations to Commands regarding improvements that will facilitate fulfilling the intent of this policy.
6. This policy will be reviewed for update no later than 1 June 2015. Relevant content will be included in the next publication of Army Regulation 25-1, Information Technology.

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7. The point of contact for this policy is Mr. Kip Sewell, CIO/G-6 Policy Team:
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SUSAN S. LAWRENCE
Lieutenant General, GS
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